



## General Notes on Data Privacy of Procurement at Deutsche Telekom AG

### General

Deutsche Telekom AG ("Telekom") attaches great importance to protecting your personal data. It is important for us to inform you what personal data we collect, how your data is used and how you can influence the process.

1. **Where can I find the information that is important to me?** These **General Notes on Data Privacy** provide an overview of the items that generally apply to Deutsche Telekom processing your data.

Supplementary information on data privacy when using our systems, in particular regarding purposes of use, destruction of data, etc., can be obtained via the following e-mail mailbox: [dtse-datenschutz@telekom.de](mailto:dtse-datenschutz@telekom.de).

2. **On what legal basis does Telekom process my data?** We process your data in accordance with the rules of the European and German data protection laws (the following regulations are those of the European General Data Protection Regulation (GDPR), i.e., only, insofar and as long as

- it is necessary for the performance of a contract with you or for the implementation of pre-contractual measures (Article 6 (1b) GDPR); or
- you have given your consent to such processing (Article 6(1a) GDPR); or
- the processing is necessary to safeguard legitimate interests of ours or of third parties, for example in the following cases: asserting claims, defense in legal disputes; detection and elimination of misuse; prevention and investigation of criminal offenses; ensuring secure IT operations at Telekom; adaptation of our product and service offerings as well as our marketing campaigns using analytical and statistical methods; surveys during individual customer contacts, consulting services (management consulting); decisions regarding the initiation or modification of business relationships as well as the prevention of contract conclusions. Telekom maintains a Non-Compliance List to prevent the conclusion of contracts. The purpose is to ensure that no contracts can be concluded with persons who have a negative contract history. These entries are reviewed at regular intervals. (Art. 6(1)(f) GDPR), or
- due to legal requirements, e.g., storage of documents for commercial and tax purposes (Article 6 (1c) GDPR), or in the public interest (Article 6 (1e) GDPR).

3. **What rights do I have?**

You have the right

- a) to request information on the categories of the data to be processed, the purposes of the processing, any recipients of the data, and the envisaged storage period (Article 15 GDPR)
- b) to request that incorrect or incomplete data be rectified or supplemented (Article 16 GDPR)
- c) to withdraw consent at any time with effect for the future (Article 7 (3) GDPR)
- d) to object to the processing of data on the grounds of legitimate interests, for reasons relating to your particular situation (Article 21 (1) GDPR)
- e) to request the erasure of data in certain cases under Article 17 GDPR – especially if the data is no longer necessary in relation to the purposes for which it was collected or is unlawfully processed, or you withdraw your consent according to (c) above or object according to (d) above
- f) to demand under certain circumstances the restriction of data where erasure is not possible or the erasure obligation is disputed (Article 18 GDPR)
- g) to data portability, i.e., you can receive your data that you provided to us, in a commonly used and machine-readable format such as CSV, and can, where necessary, transfer the data to others (Article 20 GDPR)
- h) to complain to the competent supervisory authority about data processing (Landesbeauftragte für den Datenschutz und die Informationsfreiheit Nordrhein- Westfalen (North Rhine-Westphalia State Commissioner for Data Protection and Freedom of Information)).

4. **Who does Telekom pass my data on to?**

To what is known as processors, i.e., companies we engage to process data within the legally defined scope, Article 28 GDPR (service providers, agents). In this case, Telekom also remains responsible for protecting your data. We engage companies particularly in the following areas: IT, sales, marketing, finance, consulting, customer services, HR, logistics, procurement, and printing.

To cooperation partners who, on their own responsibility, provide services for us or in connection with your contract. Owing to legal obligations: in certain cases, we are legally obliged to transfer certain data to a state authority that requests it. Example: upon presentation of a court order, we are obliged under § 101 of the German Copyright Act (*Urheberrechtsgesetz – UrhG*) to provide the owners of copyrights/ancillary copyrights with information about customers.



**5. Where is my data processed?**

As a general rule, your data will be processed in Germany and other European countries.

If, in exceptional cases, your data is processed also in countries outside the European Union (i.e., in third countries), this is done only if you have explicitly given your consent, if it is necessary for the fulfilment of our obligations to you, or if it is required by law (Article 49 GDPR). Furthermore, your data is only processed in third countries if certain measures ensure a suitable level of data protection (e.g. EU Commission's adequacy decision or suitable guarantees, Article 44 et seq. GDPR).

If your data is processed in a third country, such data processing only takes place within the Deutsche Telekom group. Within the group Deutsche Telekom AG has agreed "Binding Corporate Rules Privacy" to establish an appropriate level of data protection.

**6. Where can I find further information regarding data protection at Telekom?**

You can obtain more information at [www.telekom.com/datenschutz](http://www.telekom.com/datenschutz).

**7. Who is responsible for data processing? Who should I contact if I have any queries regarding data privacy at Telekom?**

The party responsible for data privacy is Deutsche Telekom AG, Friedrich-Ebert-Allee 140, 53113 Bonn, Germany. If you have any queries, please contact our Customer Services department or the Group Data Privacy Officer, Dr. Claus D. Ulmer, Friedrich-Ebert-Allee 140, 53113 Bonn, Germany, [datenschutz@telekom.de](mailto:datenschutz@telekom.de).